

In an important effort to make the best and most accurate use of the SchoolMessenger Instant Parent Contact system, we are asking that you fill out the following form with the requested necessary information. Also, please download the free app for Apple or Android, if applicable.

After filling this out, please double check for accuracy and return it to us promptly. Thank you.

School Messenger Information Form

The Primary Contact Number will be used to call you **every time** we send a SchoolMessenger call, regardless of the urgency of the message.

The Secondary Contact Number will be called at the same time as the Primary Number on calls where the message we are sending is of a **more urgent or time sensitive nature** to ensure that we get the call to you as soon as possible.

Please consider these numbers carefully and make an effort to keep us informed as soon as possible if either number changes for any reason. Please indicate the Primary Number with a "P" and the Secondary Number with an "S" and the Best E-mail with an "X".

Texts? ___ Y ___ N

Last Name: _____

Father's Name: _____

___ Home Contact Number: (_____) _____ - _____

___ Cell Contact Number: (_____) _____ - _____

___ Work Contact number: (_____) _____ - _____ ext: _____

___ Best E-mail: _____

Mother's Name: _____

___ Home Contact Number: (_____) _____ - _____

___ Cell Contact Number: (_____) _____ - _____

___ Work Contact Number: (_____) _____ - _____ ext: _____

___ Best E-mail: _____